

## Recognize and Avoid Situations of Academic Dishonesty

Academic integrity is an extremely important issue in Nova Scotia College of Early Childhood Education. You should learn to recognize what constitutes academic dishonesty and avoid getting yourself into such situations. We shall not tolerate lying, cheating, or stealing in any form. Academic penalty will result if it should occur.

Academic dishonesty is defined such as plagiarism, which includes the copying of language, structure, or ideas of another and attributing the work to one's own efforts; attempts to copy, edit, or delete computer files that belong to another person.

The bottom line is simply that cheating will not be tolerated. Besides, if you spend your time studying properly and keeping up with your work, there is no reason to be dishonest.

Here are some easy guidelines that will help you avoid violating the rules governing academic dishonesty:

- Carefully read and understand the instructions for every assignment before you begin working.
- Unless told otherwise by the instructor, always assume that course assignments are to be done individually.
- When in doubt about the rules governing an assignment, ask your instructor for clarification.
- Don't wait until the last moment to begin work on an assignment.
- Never knowingly pass off the work of another as your own.
- Always use appropriate referencing when citing another's work.