

MEMO



To: All Potential Graduates
From: Janet Boutilier, Registrar
Date: March 16, 2018
Re: Graduation

Students who intend to graduate in May are required to complete the attached 'Application to Graduate' form and remit the graduation fee of \$50.00. Please submit the form and fee to the front desk no later than April 13, 2018.

Detailed information on graduation has also been attached.

Please let me know if you require any additional information.

Sincerely,

Janet Boutilier
Registrar