

# GRADUATION 2018!

The following information should answer most of your questions regarding graduation this year.  
If you have further questions, please contact the Registrar.

## GRADUATION CEREMONY AND RECEPTION

**Date:** Thursday, May 10, 2018

**Time:** 7:00 pm

**Graduates to arrive by 6:30 pm**

### LOCATION:

The Graduation Ceremony will take place in  
**Guild Hall, Atlantica Hotel Halifax**  
**1980 Quinpool Road, Halifax**

### PARKING:

Parking in the underground garage at the hotel is complimentary but subject to availability. Take your parking ticket to the graduation and it will be validated at the event. After your ticket is validated you can proceed to the ticket payment machine in the lobby.



## INVITATIONS AND CONFIRMATION OF NAME FOR DIPLOMA

Please confirm the spelling of your name for the graduation program and diploma by completing the Graduation Application form and returning it to the Registrar by **April 13, 2018**. There is a \$50.00 graduation fee that should be attached when you apply.

Graduates will receive 2 tickets for their guests. Tickets may be picked up as of April 18<sup>th</sup>, at this time you can request the number of additional tickets you may need at a cost of \$15 per ticket. Please pick up your tickets in person for admission to the Graduation Ceremony. **PLEASE INFORM THE REGISTRAR IF YOU DO NOT PLAN TO ATTEND THE GRADUATION CEREMONY.**

***Second year students who are not graduating may request a ticket on April 17 if they would like to attend the ceremony, there is no fee.***

While all potential graduates may request tickets, it is the student's responsibility to check the final list of graduates to ensure they are graduating. The graduation list will be generated and posted in the Student Lounge at 12:00 noon on Monday, May 7, 2018.

## ARRIVAL FOR GRADUATION CEREMONY

While there is not a formal rehearsal for graduation, graduates are required to meet by 6:30 pm sharp and go immediately to **The Cabinet Room** on the 2nd floor to check in and receive their gowns. We request that only graduates and staff come to the Cabinet Room at this time. After the ceremony, graduates must return gowns before leaving the building. ***When you return your gown you will be given two official transcripts for 2018.***

## CEREMONY

The ceremony will begin at 7:00 pm promptly. Graduates will be lined up by staff and, on cue, enter Guild Hall in the processional. During the presentation of diplomas, graduates will line up one row at a time and move one person at a time across the stage from right to left. Photographs are best taken from directly in front of the left side of the stage.

## DRESS

All graduates will be wearing gowns and caps over their appropriate attire.

## PICK-UP OF DIPLOMAS

Diplomas will be presented at the Graduation Ceremony. If you do not attend the ceremony, your diploma and transcript may be picked up at the Office, beginning May 14, 2018. ***Transcripts will be given when your return your gown to the Cabinet Room.***

## PHOTOGRAPH GOWN RENTAL

Students may wish to rent a gown prior to graduation for photograph purposes. There is a \$20.00 deposit (cash only) requirement which is refunded after the gown has been returned. Please contact the office if you wish to sign up for this option. Gown rentals are available from April 23 to 27, 2018.

## PHOTOGRAPH

A group photo will take place in the Cabinet Room at 6:45 pm. All graduates are to be gowned and in the Cabinet Room ready to have photo taken. All those in attendance will be part of the group photo, the group photo is taken to be framed and displayed at NSCECE and will also be on the website.

**We wish all the graduates the best of luck, relax and enjoy, you have earned it!**